

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA – W)
Finance, Administration, Legal, and Public Information Committee Meeting
Tuesday, March 10, 2015

The Finance, Administration, Legal, and Public Information (FALPI) Committee of the SLFPA – W met on Tuesday, March 10, 2015, with the following members present: Mr. Camnetar, chairman, Mr. Dauphin, and Ms. Maclay. Also in attendance were: Mr. Bosch, Mr. Monzon, Mr. Noel, Ms. Noll, Mr. Pickering, legal counsel, Ms. Olver, public information, and Mr. Wampold, public information. Mr. Avant, legal counsel, participated by phone.

Mr. Camnetar called the meeting to order in the Commissioners' meeting room at the SLFPA – W Office, 7001 River Road, Marrero, Louisiana at approximately 6:08 PM.

It was moved by Ms. Maclay, seconded by Mr. Dauphin and unanimously approved by the Committee to amend the agenda to include a new 9a: Safe House Electrical Issues.

There were no public comments.

The Committee reviewed and unanimously approved the minutes from the previous meeting, dated February 5, 2015.

Mr. Pickering provided an update and led a discussion regarding the special ad valorem tax issue. Counsel will separate draft millage election documents for Algiers Levee District and West Jefferson Levee District. Special meetings for each resolution will be held during the time frame of September 8 – 11, 2015. Mr. Pickering will continue to keep the Committee updated.

The Committee provided comments regarding the draft Strategic Plan and requested staff to work with Col. Fogle on the document.

Mr. Pickering provided an overview of pending lawsuits and other legal matters. The Committee requested that staff provide a spreadsheet with current litigation.

Mr. Bosch presented the check register and financial statements for SLFPA – W and its member districts. The Committee unanimously agreed to recommend these reports for approval by the Board.

The Committee discussed the need to establish a special fund to account for operations at the Western Closure Complex (WCC). The Committee requested staff review the records to see if this action has been completed. If not, the Committee unanimously agreed that this be presented to the board for approval.

Mr. Camnetar led a discussion regarding the budgeting process, internal controls policy, purchase orders, and formal approval of the proposed AFE process. Mr. Monzon presented information regarding the proposed AFE process. The Committee agreed to table this issue until the internal controls policy has been considered.

Mr. Monzon and Ms. Noll presented the transmittal memo, and revised internal controls policy. The Committee requested a revision to designate a back-up for the credit card. The Committee unanimously agreed to recommend this revised policy to the Board for approval.

Mr. Pickering and Mr. Bosch provided an informational update on the consolidation of accounts, different vehicles for investment, and an investment policy. The Committee requested that staff work on board resolutions for moving funds to a new bank. The Committee will be updated at next month's meeting.

Mr. Bosch presented the Fiscal Year 2015 – 2016 budget. After review the Committee requested some revisions and unanimously agreed to recommend the revised budget to the Board for approval.

The Committee reviewed the Commissioner's expense report, and approved it for payment.

Mr. Monzon informed the Committee that funding exists in the current budget to remediate safe house electrical issues.

Mr. Monzon presented the updated 10 Year Operations and Maintenance (O&M) Plan.

Mr. Monzon provided a status update regarding the feral hogs on the levee. He will update the Committee at next month's meeting.

Ms. Noll and Mr. Monzon provided an overview of the right of entry spreadsheet. The Committee will be updated again at next month's meeting.

The Committee unanimously agreed to recommend that Commissioners and key staff attend the 30th Annual ALBL Spring Workshop on May 7 – 8 in Baton Rouge.

Mr. Monzon provided a report of his activities for the month of March and informed the Committee on pending issues.

Mr. Camnetar announced that the next regularly scheduled Committee meeting will be held Tuesday, April 7, 2015 at 6:30 PM. It will be held in the Commissioners' meeting room at the SLFPA – W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, the meeting was adjourned at approximately 9:42 PM.